



Charging and Remissions Policy

March 2021

Principal: Mrs L Jones
Chair of Governors: Mrs A Gadsden

Review Date: March 2022

Cranberry Academy

Charging and Remission Policy

1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The school will consider individual cases of hardship. However, it would be impossible to look favourably upon all cases as the school budget does not allow for this. Therefore, a donation towards the cost will be at the discretion of the Principal.

- 2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
 - sporting activities which require transport expenses;
 - outdoor adventure activities;
 - visits to the theatre;
 - school trips abroad;
 - musical events.

3 Residential visits

- 3.1 If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education expenses. However, we do make a charge to cover the costs of board and lodging, travel and any extra activities that we feel the children may benefit from ie visiting artists. When the school has to make a commitment in advance, any deposit received from the parents will be non-refundable. If parents are experiencing financial difficulty they are invited to speak in confidence to the Principal or Office Manager.

4 Music tuition

- 4.1** All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2** Children who wish to further pursue the learning and playing of a musical instrument may do so through the Music For Life scheme run in conjunction with Cranberry Academy. There are charges for this which parents pay by a direct contract with Music for Life. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

- 5.1** The school organises swimming lessons for all children across the Key Stages. These take place in school time and are part of the National Curriculum. We make a small charge for this activity to cover the cost of pool hire. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

6 Other extra curricular activities

- 6.1** Depending on the nature of the before or after school club or activity, who the club is run by, staff or outside provider, and if any costs are involved, there may be a small charge for taking part.

7 Letting Charges

- 7.1** The school currently lets to Alsager Company of Archers who use the field throughout the year and the school hall once a year for their AGM. An annual invoice is raised. Whizz Kids Before and After School Club also hold a lease on the mobile unit situated in the grounds of the Academy. An annual rental charge is made and this is invoiced as a whole. Quarterly charges are made and invoiced for the water and electricity usage.